



*Hampton Township*  
**Regular Board Meeting Minutes**  
**March 15, 2022 7:00pm**

|                  |               |
|------------------|---------------|
| Supervisor       | Jim Sipe      |
| Supervisor       | Ryan Sunquist |
| Supervisor       | Dan Peine     |
| Deputy Treasurer | Angie Niebur  |
| Clerk            | Molly Weber   |

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. Others in attendance were Mark Regenscheid, Mark Ceminsky, Mark May, Garrison Endres and Deputy Smidt. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

**PUBLIC COMMENT**

- Deputy Smidt stated that catalytic converters are still being stolen everywhere that cars are parked. It is hard to track down the thieves of the catalytic converters.

**ROAD REPORT: Otte Excavating**

Frost is at about 2 feet now. Hard time for septs right now. Road restrictions start tonight until about May 15<sup>th</sup>. A one day temporary permit can be signed by Jim, Ryan or Dan. If necessary the supervisor will get Jason involved. The restriction is 5 ton per axel but normally it is 9 ton per axel. It is automatically 5 ton per axel unless otherwise posted. **Jim Sipe made a motion to accept the quote sheet for 2022 (up about \$5.00 each) provided by Otte Excavating. Dan Peine seconded. Motion carried.**

**PLANNING COMMISSION SYNOPSIS**

***Garrison Endres***

- 612.220.5540
- PID#17-00300-25-013
- Request for Building Permit for new home
- Parcel in Danny Endres name on Dakota County Website: but please see quick claim deed

Planning Commission recommended approval for Garrison Endres request for a new home. Garrison is not doing the driveway until he digs the basement. Hoping to start in Spring once road restrictions are lifted. Garrison has been in communication with Building Official, Mark Ceminsky. **Ryan Sunquist made a motion to approve the new home building permit for Garrison Endres at PID#17-00300-25-013. Dan Peine seconded. Motion carried.**

***Mark Regenscheid***

- 507.302.9519
- 27486 Rochester Blvd, Randolph, MN 55065
- Request for Building Permit for 36x40 addition on South side of home

Planning Commission recommended approval for Mark Regenscheid permit request for an addition to his home. It will be about 1,200 square feet consisting of a bedroom, living room and bathroom. He plans to do a new septic and will get in touch with Darrel Gilmer. This is not a commercial business. He was advised it cannot be 2 different homes. **Jim Sipe made a motion to accept the Planning Commission's recommendation for approval of the 36' x 40' addition for Mark Regenscheid at 27486 Rochester Blvd, Randolph, MN. Ryan Sunquist seconded. Motion carried.**

***Brock Goblin (for Brian Goblin) – Information Only***

- 507.649.1137
- Request for information purposes for a seed corn warehouse within the township

***Alex Barretto from Wolf River Electric (for Patrick and Melissa Bye) – Did not show to Planning Commission Meeting***

- 612.504.0130
- 8970 250<sup>th</sup> Street East, Hampton, MN 55031
- Request for Building Permit for ground mount solar system

**OLD BUSINESS**

- **Township Hall discussion** – Annual meeting only had Jim Sipe, Ryan Sunquist, Angie Niebur and Jeanne Werner present. Different town hall options were discussed. Some rental options (bigger space) have come up or building the new town hall was another option since our current space is too small. Mark Ceminsky stated now would be a good time to build a new town hall since we are receiving the ARPA money. This money can basically be spent on anything except a debt. The plan is to get a price estimate on a draft plan that would hold for 30 years. Prices more than likely will not drop. Mark Ceminsky recommended adding 12 feet if going to build a new town hall. The newest layout is like 15-20% smaller than the Castle Rock Town Hall building. Mark May stated it might be about \$50,000.00 additional to add on the 12 feet. **Jim Sipe made a motion to ask Mark May to revise the draft town hall drawing to reflect the changes that were made a couple weeks ago and authorize up to \$1,000.00 to include elevations. Ryan Sunquist seconded. Motion carried.**
- **Question about Resolution to sign for spending ARP \$ - clerk has email** – Angie Niebur will check on this.
- **VRWJPO email about Model Ordinance and Local Updates** – Add to Old Business for March – Jim Sipe to do

**NEW BUSINESS**

- **Randolph-Hampton Fire Contract to be signed** – Jim Sipe signed. Molly Weber will mail it to them requesting a signed copy back.
  - **Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue** – Ryan Sunquist is taking care of this. It looks like \$40,000.00 due by us. Ryan will report if anything needs to be done as a Board in April.
  - **Dakota County Township Officer Spring Meeting is Saturday March 19, 2022 – Empire Public Works Building – 9am - FYI**
  - **Reminder MAT Spring Short Courses this week via Zoom - FYI**
  - **Spring bids – chloride and gravel**
    - **Quality Propane** – Molly Weber will email them to get on the chloride agenda as soon as possible. Price for 2022 went from \$0.95 to \$0.988 per gallon. **Jim Sipe made a motion to accept the 2022 Quality Propane quote. Ryan Sunquist seconded. Motion carried.**
    - **Anderson Rock and Lime** – Price went up \$1.00 each from last year (\$1.00/ton). **Jim Sipe made a motion to accept the 2022 quote from Anderson Rock and Lime. Dan Peine seconded. Motion carried.**
- Molly Weber will email both to let them know their quotes were accepted for 2022.
- **Municipal redistricting email from MATIT** – Resolution for Municipal Redistricting needs to be accepted. The entire township is included in Precinct 1. **Jim Sipe made a motion to adopted Resolution 2022-01 Resolution Reestablishing Precincts and Polling Places. Ryan Sunquist seconded. Motion carried.** Molly Weber emailed copy of resolution to Dakota County 4/16/22.
  - **Checks 6349-6354 were voided due to printing error**
  - **Permits ~ 2 permits this month – 1 mechanical and 1 new cell tower equipment**

**OTHER BUSINESS-Board Members Only**

Ryan Sunquist made a motion to approve signing of checks 6355 to 6375 and a motion to approve the claims list. Dan Peine seconded. Motion carried. Jim Sipe, Angie Niebur and Molly Weber signed the checks.

*Township Letters of Information:* The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

**ADJOURNING OF MEETING**

Ryan Sunquist made a motion to adjourn the meeting at 8:29pm. Dan Peine seconded. Motion carried.

Date Signed: 4/19/22

Supervisor: [Signature]

Clerk: [Signature]

## Hampton Township Treasurer's Report

March 2022 (April 19, 2022 Meeting)

|                |                                     |                        |                     |
|----------------|-------------------------------------|------------------------|---------------------|
|                | <b>Beginning Checkbook Balance:</b> |                        | <b>\$226,519.74</b> |
|                | <b>RECEIPTS:</b>                    |                        |                     |
| 3/30/22        | Bernard/Joan Beissel                | permit                 | \$76.00             |
| 3/30/22        | Bernard/Joan Beissel                | permit                 | \$10.00             |
| 3/30/22        | Terra                               | permit                 | \$633.86            |
| 3/30/22        | Scott/Emily Werner                  | road sign              | \$30.00             |
| 3/1/22         | Dakota County payment               |                        | \$22,262.81         |
| 3/7/22         | Federal payment                     |                        | \$333.88            |
| 3/18/22        | Federal payment                     |                        | \$4,357.37          |
| 3/31/22        | ICS Interest                        |                        | \$19.27             |
|                | <b>TOTAL RECEIPTS</b>               |                        | <b>\$27,723.19</b>  |
| <b>Check #</b> | <b>DISBURSEMENTS:</b>               |                        |                     |
| 6355           | Matthew Bester                      | planning commisioner   | \$180.08            |
| 6356           | Jeremy Irrthum                      | planning commisioner   | \$180.08            |
| 6357           | Angela Niebur                       | Treasurer salary       | \$440.17            |
| 6358           | Mary Niebur                         | Asst Treasurer         | \$110.82            |
| 6359           | Dan Peine                           | Board member           | \$346.31            |
| 6360           | David Peine                         | planning commisioner   | \$180.08            |
| 6361           | Casondra Schaffer                   | planning commisioner   | \$180.08            |
| 6362           | James Sipe                          | Board member           | \$327.56            |
| 6363           | Ryan Sunquist                       | Board member           | \$458.59            |
| 6364           | Cody Tix                            | planning commisioner   | \$120.05            |
| 6365           | Molly Weber                         | Clerk salary           | \$1,461.52          |
| 6366           | Otte Excavating                     | Road maintenance       | \$5,180.00          |
| 6367           | Randolph-Hampton Fire Dept          | Fire protection        | \$33,928.29         |
| 6368           | Cannon Valley Rural Fire protection | Fire protection        | \$4,558.89          |
| 6369           | Dakota County Financial Services    | Election equipment     | \$689.05            |
| 6370           | Mark Rauchwarter                    | website maintenance    | \$90.00             |
| 6371           | Janet Otte                          | rent                   | \$500.00            |
| 6372           | O'Rourke Media Group                | election               | \$208.77            |
| 6373           | Beaver Creek Co                     | 2 permits              | \$1,005.55          |
| 6374           | Interstate Building Supply          | preliminary blue print | \$700.00            |
| 6375           | Molly Weber                         | Office supplies        | \$213.15            |
| EFT            | Century Link                        | Phone charge           | \$100.99            |
| 3/21/22        | Minnesota PERA                      |                        | \$1,056.69          |
| 3/21/22        | IRS                                 | Tax pmt                | \$1,863.03          |
| 3/22/22        | Minn Department of Revenue          | Tax pmt                | \$130.95            |
| 3/28/22        | Merchants                           | safe deposit box       | \$22.00             |

TOTAL DISBURSEMENTS:

\$54,232.70

3/31/22 Ending Checkbook Balance

\$200,010.23

Checks not in (4) \$10,029.79

ICS Statement Balance, March 31, 2022: \$210,040.02

|  |              |
|--|--------------|
| Beginning Savings Account Balance      | \$275,960.90 |
| 3/31/22 Interest Earned                | \$78.63      |
| 3/31/22 Ending Savings Account Balance | \$276,039.53 |
| Escrow Account (000080034306)          | \$39,250.00  |
| 31/1/2022 Dakota Electric              | \$1,500.00   |
| 3/31/2022 Ending Escrow Account        | \$40,750.00  |



James Sipe, Supervisor

4/19/22

4.19.2022



Angela Niebur, Treasurer

4/19/2022

4.19.2022